

BAL VIDYA MANDIR, SAMBHAL



PROMPT HANDBOOK

Everyday AI for Educators

"For Lesson Plans, Notes, Assignments & Activities"

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CBSE TEACHER PROMPT HANDBOOK



★ FOR LESSON PLANS, NOTES, ASSIGNMENTS & ACTIVITIES –
FROM NURSERY TO CLASS 10

JUST COPY → FILL IN CLASS, SUBJECT & TOPIC → PASTE INTO
CHATGPT.

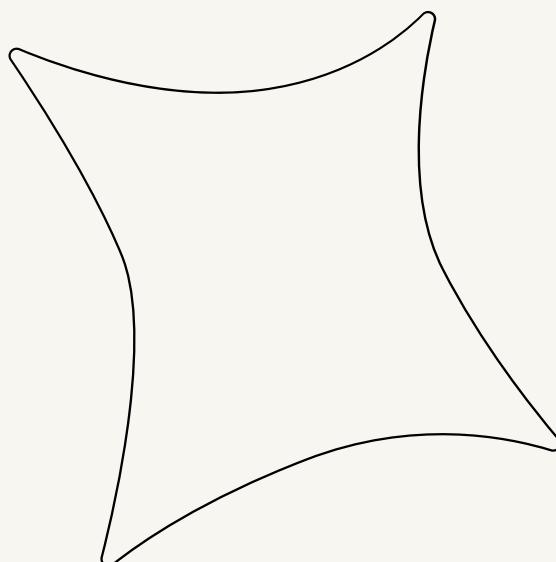


Create a Project Folder on ChatGPT

Before you begin, it's best to create a dedicated folder in ChatGPT to store all your generated materials. This helps you come back later and continue from where you left off.

🔧 How to Create Your Folder:

1. Open ChatGPT on your browser.
2. On the left side panel, click “+ New Folder” or “Organize” (you’ll see this under your chat list).
3. Name the folder like:
4.  Class 4 EVS Materials
5.  Class 6 Science Lesson Plans
6.  Assignments for August
7. Now, whenever you generate teaching content, just drag the chat into the right folder after it's done.
8.  This will help you organize your work and not lose any valuable material.





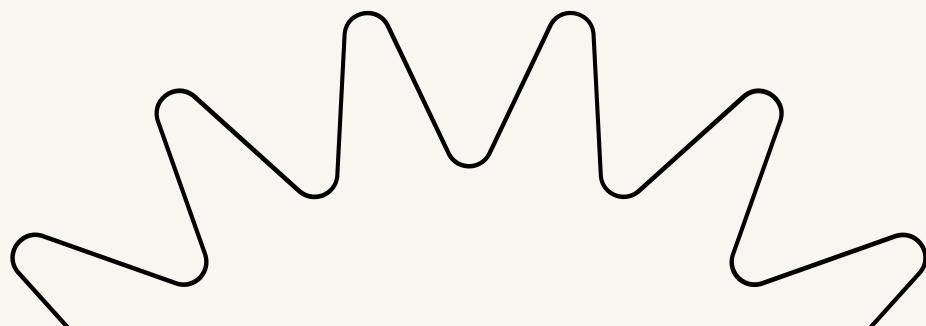
DEFAULT CONTEXT STATEMENT

💬 Use this at the beginning of every ChatGPT prompt.

“I AM A CBSE TEACHER FOR [SUBJECT] FOR CLASS [X] AT A NORTH INDIAN SCHOOL. PLEASE FOLLOW THE NCERT SYLLABUS AND KEEP THE LANGUAGE SIMPLE AND STUDENT-FRIENDLY. THE CONTENT SHOULD MATCH THE UNDERSTANDING LEVEL OF STUDENTS FROM THIS CLASS AND REGION.”

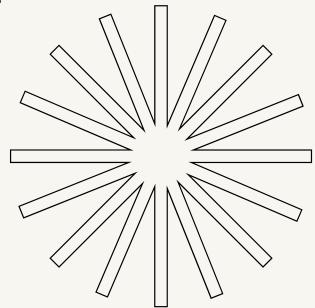
 **EXAMPLE:**

“I AM A CBSE TEACHER FOR SCIENCE FOR CLASS 6 AT A NORTH INDIAN SCHOOL. PLEASE FOLLOW THE NCERT SYLLABUS AND KEEP THE LANGUAGE SIMPLE AND STUDENT-FRIENDLY. THE CONTENT SHOULD MATCH THE UNDERSTANDING LEVEL OF STUDENTS FROM THIS CLASS AND REGION.”



MASTER TEMPLATE **FORMAT** (Use Across All Grades)

Replace words in [brackets] with your inputs.



Lesson Plan Prompt (Structured with CBSE Learning Outcomes)

“Create a lesson plan for [Class] [Subject] on [Topic] aligned with the CBSE syllabus. Include learning objectives, warm-up, explanation strategy, examples, quick recap, and assessment questions. Make it age-appropriate and interactive. Add time estimates for each section.”

Simplified Notes Prompt (Clear Language, Age-Appropriate)

“Give easy-to-understand notes for [Class] [Subject] on [Topic]. Use simple language, short sentences, and real-life examples that students of this age can relate to. Divide into key points with headings and subheadings. Avoid textbook-style heavy paragraphs.”

Explain Like I'm 5 Prompt (Junior Classes Topic Explanation)

“Explain the topic [Topic] from [Subject] in a way that a [age/class level] student can easily understand. Use short sentences, everyday comparisons, visuals (if needed), and make it fun or story-based.”



Assignment / Worksheet Prompt (With Question Types)

“Create an assignment for [Class] [Subject] on [Topic]. Include a mix of:

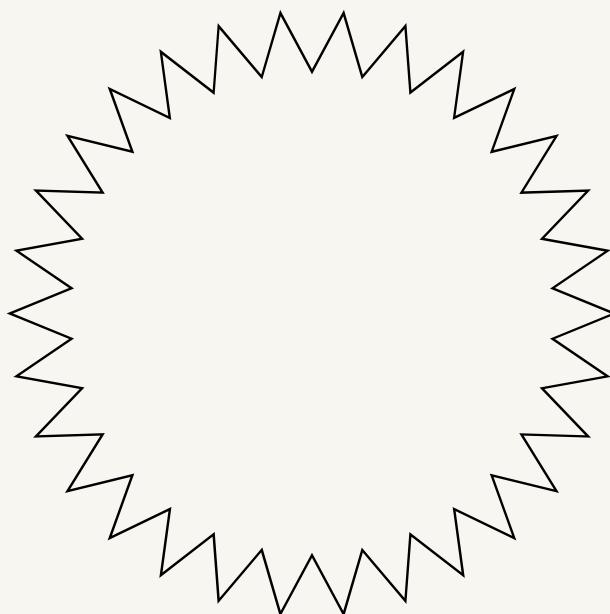
- Easy Recall (1 mark)
- Understanding-based (2–3 marks)
- Application-based or Creative Questions (5 marks)
- Mention question difficulty and Bloom’s Taxonomy level where relevant.”



Activity / Project Prompt (Hands-On & Group Work Ideas)

“Suggest a classroom activity for [Class] [Subject] on [Topic].

Keep it suitable for CBSE schools in North India. Describe steps, material needed, group/pair format, expected learning outcome, and teacher tips for smooth execution.”





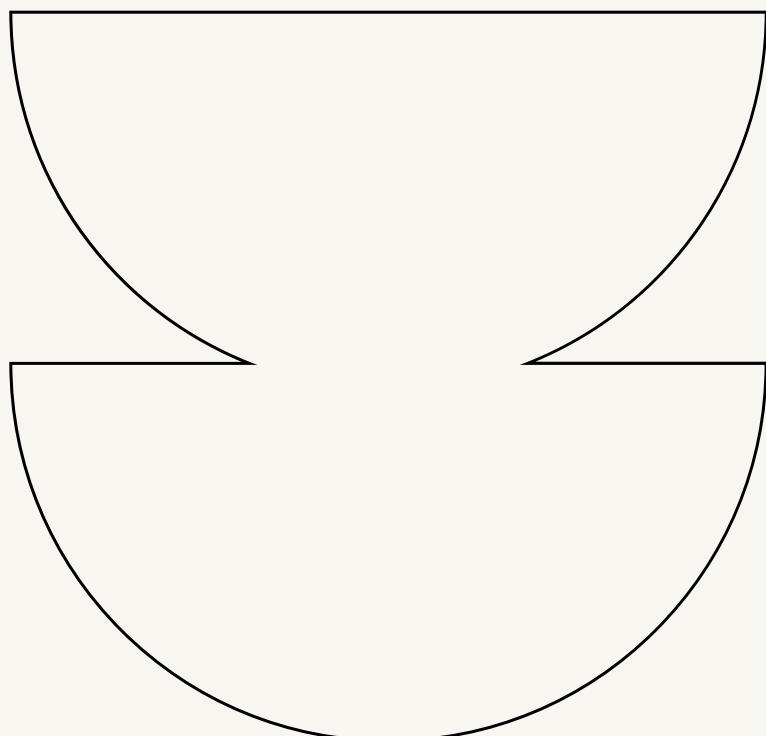
BONUS PROMPTS FOR SPECIFIC USE CASES

Topic Revision Prompt

“Give a revision sheet for [Class] [Subject] on [Topic] with summary notes and 5 quick revision questions of mixed difficulty.”

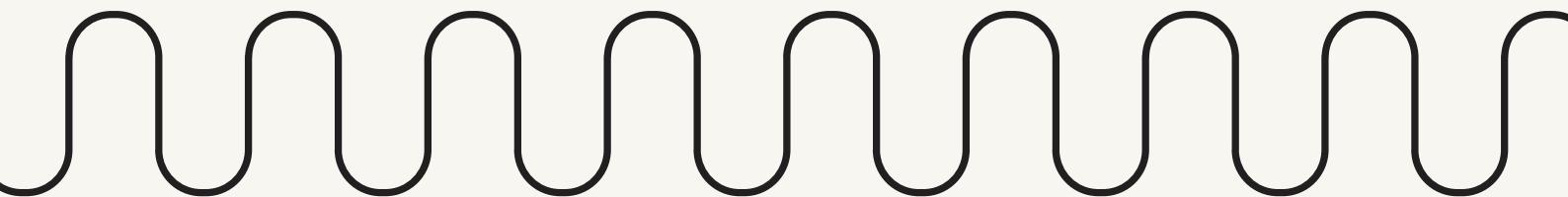
Textbook Chapter Summary Prompt

“Summarize [Chapter Name] from [Class] [Subject] in a student-friendly way with key points, timelines (if any), and meanings of difficult words.”





SUBJECT-WISE SAMPLE PROMPTS (Junior + Senior)



English (Class 1-10)

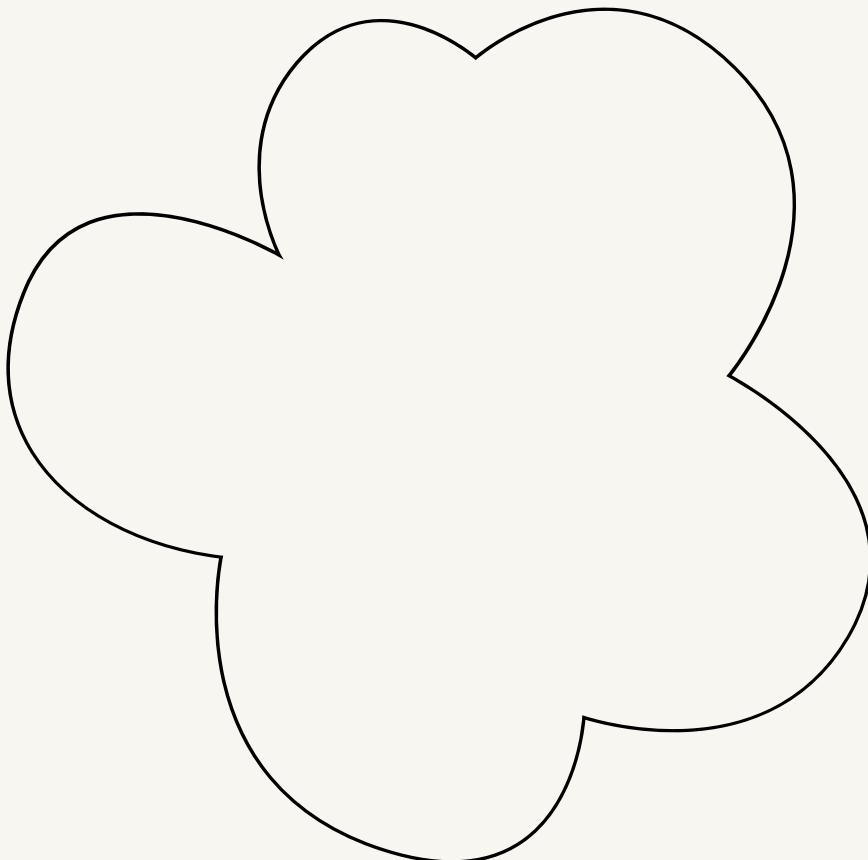
- “Give a creative assignment for Class 4 English on the poem ‘[Poem Name]’ with drawing + 3 comprehension questions.”
- “Simplify the chapter ‘[Chapter Name]’ for Class 9 English in 10 easy points.”

Maths

- “Create a step-by-step lesson plan for Class 3 Maths on ‘Addition without Carrying’ with blackboard practice and peer activity.”
- “Give practice questions for Class 8 Maths on ‘Linear Equations’ with 3 easy, 3 medium, 2 difficult problems.”

EVS / Science

- “Explain ‘Plants Around Us’ for Class 2 EVS using examples found in Indian homes or school gardens.”
- “Create a Science experiment for Class 6 on ‘Air is Everywhere’ using classroom items.”



Social Science

- “Draft an activity-based note on ‘My Family and Me’ for Class 1 EVS with drawing, fill-ups, and a short oral presentation idea.”
- “Prepare a note + activity for Class 7 Geography on ‘Weather and Climate’ using charts and real examples.”

Hindi

- “Prepare a worksheet for Class 5 Hindi on the chapter [Kavita/Paath Name] with word meanings, grammar (visheshan/karak), and creative writing.”
- “Explain ‘पर्यायवाची शब्द’ with 5 real-life examples and make a matching activity.”