

BAL VIDYA MANDIR, SAMBHAL



# PROMPT HANDBOOK

## Everyday AI for Educators

*"For Lesson Plans, Notes, Assignments & Activities"*

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# CBSE TEACHER PROMPT HANDBOOK



✨ FOR LESSON PLANS, NOTES, ASSIGNMENTS & ACTIVITIES –  
FROM NURSERY TO CLASS 10

JUST COPY → FILL IN CLASS, SUBJECT & TOPIC → PASTE INTO  
CHATGPT.

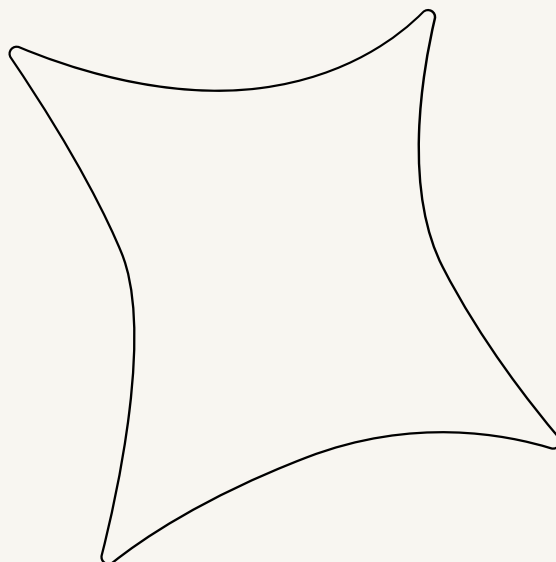


# Create a Project Folder on ChatGPT

Before you begin, it's best to create a dedicated folder in ChatGPT to store all your generated materials. This helps you come back later and continue from where you left off.

## 🔧 How to Create Your Folder:

1. Open ChatGPT on your browser.
2. On the left side panel, click “+ New Folder” or “Organize” (you'll see this under your chat list).
3. Name the folder like:
4. 📁 Class 4 EVS Materials
5. 📁 Class 6 Science Lesson Plans
6. 📁 Assignments for August
7. Now, whenever you generate teaching content, just drag the chat into the right folder after it's done.
8. ✅ This will help you organize your work and not lose any valuable material.





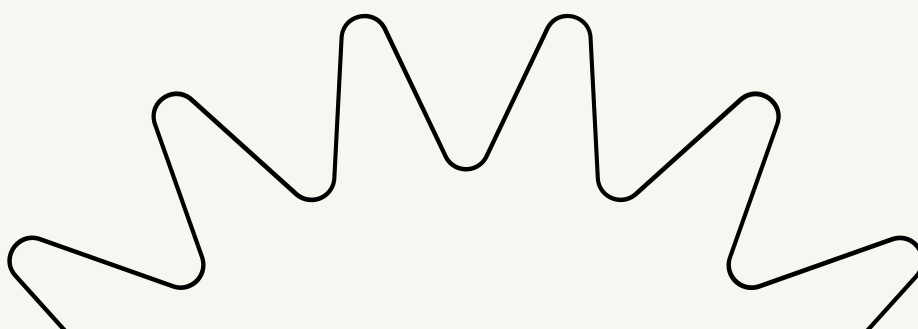
# DEFAULT CONTEXT STATEMENT

💬 Use this at the beginning of every ChatGPT prompt.

“I AM A CBSE TEACHER FOR [SUBJECT] FOR CLASS [X] AT A NORTH INDIAN SCHOOL. PLEASE FOLLOW THE NCERT SYLLABUS AND KEEP THE LANGUAGE SIMPLE AND STUDENT-FRIENDLY. THE CONTENT SHOULD MATCH THE UNDERSTANDING LEVEL OF STUDENTS FROM THIS CLASS AND REGION.”

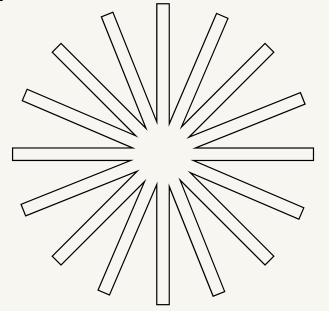
## ✅ **EXAMPLE:**

“I AM A CBSE TEACHER FOR SCIENCE FOR CLASS 6 AT A NORTH INDIAN SCHOOL. PLEASE FOLLOW THE NCERT SYLLABUS AND KEEP THE LANGUAGE SIMPLE AND STUDENT-FRIENDLY. THE CONTENT SHOULD MATCH THE UNDERSTANDING LEVEL OF STUDENTS FROM THIS CLASS AND REGION.”



# MASTER TEMPLATE FORMAT (Use Across All Grades)

Replace words in [brackets] with your inputs.



## **Lesson Plan Prompt (Structured with CBSE Learning Outcomes)**

“Create a lesson plan for [Class] [Subject] on [Topic] aligned with the CBSE syllabus. Include learning objectives, warm-up, explanation strategy, examples, quick recap, and assessment questions. Make it age-appropriate and interactive. Add time estimates for each section.”

## **Simplified Notes Prompt (Clear Language, Age-Appropriate)**

“Give easy-to-understand notes for [Class] [Subject] on [Topic]. Use simple language, short sentences, and real-life examples that students of this age can relate to. Divide into key points with headings and subheadings. Avoid textbook-style heavy paragraphs.”

## **Explain Like I'm 5 Prompt (Junior Classes Topic Explanation)**

“Explain the topic [Topic] from [Subject] in a way that a [age/class level] student can easily understand. Use short sentences, everyday comparisons, visuals (if needed), and make it fun or story-based.”



### **Assignment / Worksheet Prompt (With Question Types)**

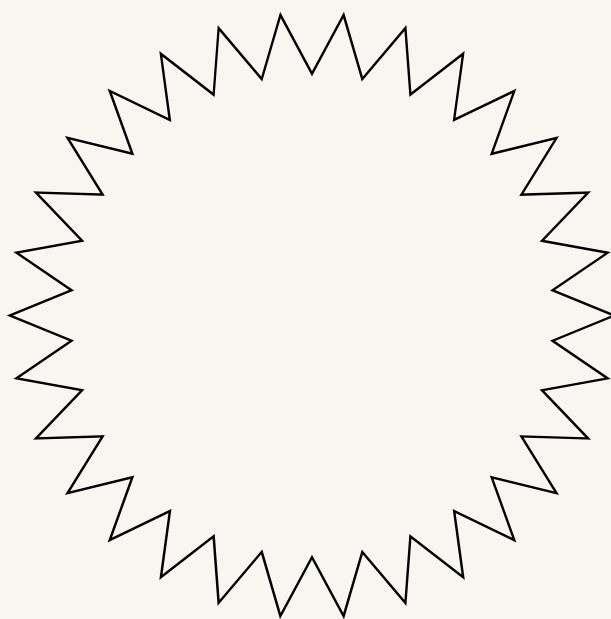
“Create an assignment for [Class] [Subject] on [Topic]. Include a mix of:

- Easy Recall (1 mark)
- Understanding-based (2–3 marks)
- Application-based or Creative Questions (5 marks)
- Mention question difficulty and Bloom’s Taxonomy level where relevant.”



### **Activity / Project Prompt (Hands-On & Group Work Ideas)**

“Suggest a classroom activity for [Class] [Subject] on [Topic]. Keep it suitable for CBSE schools in North India. Describe steps, material needed, group/pair format, expected learning outcome, and teacher tips for smooth execution.”





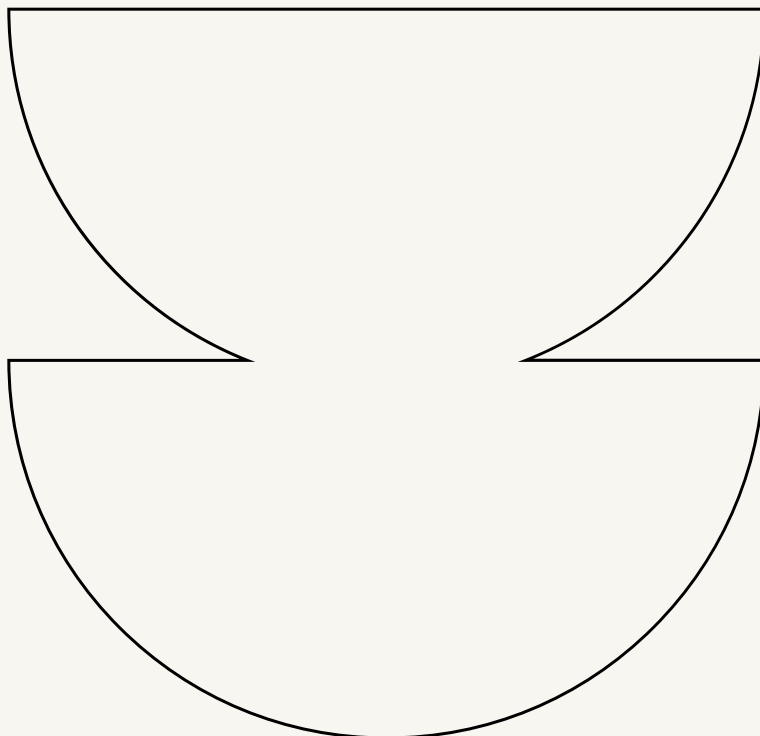
# BONUS PROMPTS FOR SPECIFIC USE CASES

## **Topic Revision Prompt**

“Give a revision sheet for [Class] [Subject] on [Topic] with summary notes and 5 quick revision questions of mixed difficulty.”

## **Textbook Chapter Summary Prompt**

“Summarize [Chapter Name] from [Class] [Subject] in a student-friendly way with key points, timelines (if any), and meanings of difficult words.”





# SUBJECT-WISE SAMPLE PROMPTS (Junior + Senior)



## English (Class 1–10)

- “Give a creative assignment for Class 4 English on the poem ‘[Poem Name]’ with drawing + 3 comprehension questions.”
- “Simplify the chapter ‘[Chapter Name]’ for Class 9 English in 10 easy points.”



## Maths

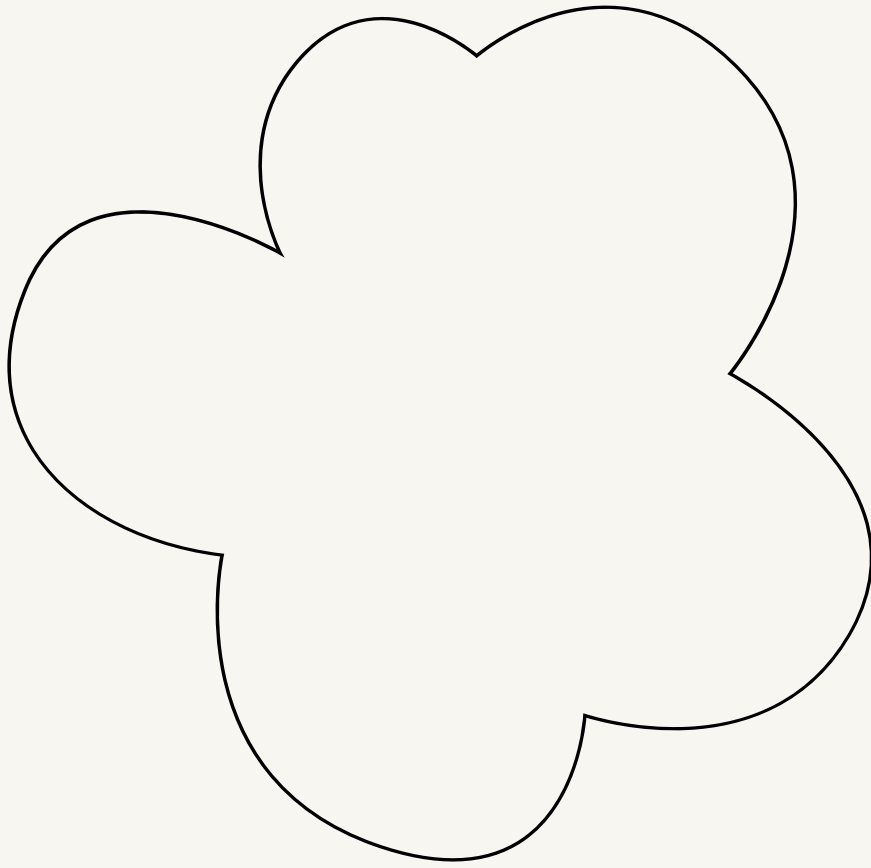
- “Create a step-by-step lesson plan for Class 3 Maths on ‘Addition without Carrying’ with blackboard practice and peer activity.”
- “Give practice questions for Class 8 Maths on ‘Linear Equations’ with 3 easy, 3 medium, 2 difficult problems.”



## EVS / Science

- “Explain ‘Plants Around Us’ for Class 2 EVS using examples found in Indian homes or school gardens.”
- “Create a Science experiment for Class 6 on ‘Air is Everywhere’ using classroom items.”





## **Social Science**

- “Draft an activity-based note on ‘My Family and Me’ for Class 1 EVS with drawing, fill-ups, and a short oral presentation idea.”
- “Prepare a note + activity for Class 7 Geography on ‘Weather and Climate’ using charts and real examples.”

## **Hindi**

- “Prepare a worksheet for Class 5 Hindi on the chapter [Kavita/Paath Name] with word meanings, grammar (visheshan/karak), and creative writing.”
- “Explain ‘पर्यायवाची शब्द’ with 5 real-life examples and make a matching activity.”